

SPEAKERS AGREEMENT

SAM BUCKBY

ABOUT SAM

Sam is the owner and founder of Smarter Buildings by Sam Buckby.

He is considered an industry expert and has an active presence in both presenting and educating. You will hear him on radio, read his blog, see the YouTube videos or see him on stage spreading an important message:

*“More functional designs equals
more simplified lives”*

Sam is engaging, personable and professional and always delivers a highly valuable experience whether it be corporate, industry or public events.



LETTER OF ENGAGEMENT

Sam Buckby {Designer | Speaker | Author | Electrical Expert} has been engaged to deliver a presentation under the terms and conditions listed within this agreement.

EVENT DETAILS

Contracting organisation:	
Event name (if applicable):	
Date of presentation:	
Time of presentation:	
Event venue:	
Presentation topic:	
Presentation timeframe:	
Expected number of attendees:	
Target audience:	
Event objective:	

EVENT REQUIREMENTS

The following audio visual/stage equipment, marketing and venue information is required to be provided at the expense of the client to ensure quality execution of the presentation and event.

Audio visual:	
Stage:	
Marketing:	
Promotion:	
Venue hire	
Catering:	
Seating plan:	

PRIVACY

All privacy and confidentiality requirements will be observed at all times.

Neither the client nor the consultant shall disclose to third parties or use for any purpose, any information provided by the other unless:

- a) Required by law;
- b) The information is already generally known to the public, or
- c) The other consents of disclosure;

Presentation material remains the property of Sam Buckby. The only approved use of Sam Buckby's name, likeness, intellectual property or images will be based upon information or images supplied and approved by Sam Buckby.

PROFESSIONAL FEE

The professional fee payable is detailed below and additional costs (if any) are outlined. All fees quoted are in Australian Dollars (AUD) inc. GST.

Professional Fee:	
Book Inclusions: As agreed copies of <i>Homes With A Heartbeat – The step-by-step process to achieving a highly functional and smart home</i> . These are included for your distribution and are valued at \$19.95 per book per book available for purchase on the day.	
Additional Expenses:	
Program Extensions:	
Program Extras:	
Other:	

PAYMENT TERMS

The client shall pay the Professional Fee as set out in this Letter of Engagement. To confirm this engagement, a non-refundable 50% deposit payment is required and our banking details are below:

Bank: Bendigo

Account Name: Sam Buckby

BSB: 032 719

Account No: 423 035

Ref: insert your company/organisation name

The Balance of the Professional Fee is due 14 days prior to the date of the event. A tax invoice will be issued. In the event of a cancellation Sam Buckby will retain 50% of the Professional Fee. Sam may suspend his obligations immediately by written notice if the client has failed to pay in accordance with this Letter of Engagement.

I/We have read and understood this Letter of Engagement and agree to the conditions set out above.

Executed as an agreement.

Signed for:	
Name:	
Title:	
Signature of representative:	
Date:	

Witnessed by:	
Name:	
Signature of witness:	
Date:	

Sam Buckby for and on behalf of Smarter Buildings by Sam Buckby.

Signature:	
Date:	